

FUNDING OPPORTUNITIES FOR 2001-2002 PARENT INVOLVEMENT ACTIVITIES



TO: Principals; Parent Involvement Coordinators;
Governance Team Chairpersons; SSC/SAC Chairpersons;
PTA/Parent Organization Leaders; SDEA Site Representatives

FROM: Parent Involvement Department

PARENT INVOLVEMENT MATCHING GRANTS New and Improved!

The Parent Involvement Matching Grant Review Committee has increased the amount of funding available to schools and has made the grants easier to apply for.

WHO IS ELIGIBLE:

School Teams of parent, teacher, and staff representatives working together are eligible to apply for a grant if:

- Your school does not currently have a Parent Involvement Matching Grant;
or,
- Your school has substantially completed, and conducted a required evaluation of activities funded under a Matching Grant received in school year 2000-2001.
(please refer to the attached list of schools which have received Matching Grant funds)

WHEN TO APPLY:

There will be two separate opportunities (*Fall and Spring*) for schools to submit their application to receive Parent Involvement Matching Grant funds (schools can receive one grant award per school year):

- ✓ **FALL Applications must be submitted on or before NOVEMBER 9, 2001**
- ✓ **SPRING Applications must be submitted on or before APRIL 26, 2002**

Schools receiving grant funds during the 2001-2002 school year have the option of utilizing up to a full year to conduct programs and activities funded by the grant.

HOW TO GET STARTED:

Refer to the enclosed Application information/guidelines. You or members of your school team may wish to attend a Matching Grant Planning Meeting on October 17, 2001, at the Eugene Brucker Education Center Auditorium, 10:00-11:30 a.m. or 3:00-4:30 p.m. to learn more about the program; or for additional information/assistance, please contact Doug Neel (619) 725-5615, at the Parent Involvement Department.

VISION

***The Parent Involvement Matching Grant Program
supports comprehensive strategies that:***

- **establish parents and school staff as partners in defining and addressing needs of the site;**
 - **identify unengaged parents and develop approaches for involving them in the school community;**
 - **improve student achievement;**
 - **build organizational structures that involve parents in a growing variety of functions/roles with the school;**
 - **and over time, demonstrate growth in all of these areas.**
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IDEA BANK

Programs and Resources for Parent Involvement Matching Grants

The Board of Education has approved the Parent Involvement Matching Grants Program in order to allow and encourage school sites to formulate their own strategies for increasing parent involvement to promote student achievement. This Idea Bank is designed as a starting point to provide school teams an overview of some of the available programs and resources they may wish to consider when developing their grant applications.

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Programs and Resources for Parent Involvement Matching Grants

I. PLANNING / ORGANIZING GRANTS

A. RESOURCE INFORMATION AND ASSISTANCE For Planning/Organizing Grants

School teams should apply for a Planning/Organizing Grant if time is needed for thoughtful discussion and planning to take place about what kinds of parent involvement strategies/programs would be most effective for the school to fund through the Implementation Grant. Planning/Organizing Grants can be used to assess school needs, to explore what district or community-based programs are available, or to create the school’s own unique strategies for involving large numbers of parents.

Some appropriate uses for Planning/Organizing Grant funds are: paying staff/parent leaders to participate in planning sessions; providing facilitation, childcare, food or materials for planning sessions; sending the school team to conferences or trainings to gather information for planning. Schools may apply for a small amount of matching funds (e.g. \$250) for a Planning/Organizing Grant and then, when ready, apply for an Implementation Grant for the remainder of the school’s matching funds during year one, or apply for all of year one matching funds for the Planning/Organizing Grant.

<i>Resource Information / Assistance</i>	<i>Format</i>	<i>For Staff and Parents of Students in Grade Levels</i>
<p>•Teamwork Makes the Dream Work: A Staff Resource Book for Developing Home School Partnerships AN EXCELLENT REFERENCE AND STARTING POINT FOR PLANNING AND ORGANIZING PARENT INVOLVEMENT MATCHING GRANTS, <i>Teamwork Makes the Dream Work</i> is a comprehensive staff resource book developed by the Parent Involvement and Support Department of SDCS. This eight-part notebook contains valuable, step by step information on strengthening partnerships with families: assessing needs, building staff capacity, effective schoolwide practices, and special strategies for involving middle and high school families. Includes blackline masters (English and Spanish) contained in <i>Teacher Tools</i> (see description in section III Additional Resources and Materials). This notebook is a “must” for all school sites. <i>(Note: All sites have received 3-4 copies of this resource book . Please check with site administrators, parent coordinators, and governance team chairs .)</i></p>	<p>manual for <u>school staff</u> <u>and school</u> <u>planning teams</u></p>	<p>grades K-12</p>
<p>•Parent Involvement Matching Grants INFORMATION / ASSISTANCE The Parent Involvement and Support Department will provide information to principals, school staff, parents, and school planning teams about effective parent involvement programs, services, and strategies; in addition to providing ongoing technical assistance for organizing and applying for Parent Involvement Matching Grants. Please contact Doug Neel, (Parent Involvement Department) at (619) 725-5615.</p>	<p>ongoing information and assistance for <u>site</u> <u>administrators</u> <u>school staff,</u> <u>parents,</u> <u>and school</u> <u>planning teams</u></p>	<p>grades K-12</p>

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Programs and Resources for Parent Involvement Matching Grants

I. PLANNING / ORGANIZING GRANTS

B. EXAMPLES OF SUCCESSFUL PLANNING/ORGANIZING GRANTS AT DISTRICT SCHOOLS

<i>Example of Planning/Organizing Grant Program</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p><i>Elementary Level example:</i> •Grant Elementary School’s 1999-00 Planning/Organizing Grant Grant Elementary’s application for Planning/Organizing Grant funding was initiated and driven by a parent-led school team (comprised of three parents, the site administrator, and three teachers) and parents coordinated the activities with the assistance of classroom teachers. The “start up” Planning/Organizing Grant enabled the school team to pilot two enjoyable evening literacy events for parents and students of grades K-3 and 4-6 to celebrate literacy and attract parents for the purpose of: 1) interviewing parents about their level of participation in their children’s formal and informal education, and the means by which parents carry this involvement out at home and through the school; and 2) interviewing teachers to identify educational areas, both in and out of the classroom, where the involvement of parents in their children’s education is most needed, as well as to identify avenues, from the perception of teachers, by which this involvement can be most effectively carried out. The obtained information is being used to target areas of need, focusing on those areas for which parents would welcome training and would attend events to learn how to improve the quality and effectiveness of their involvement to support the achievement of their children. The school team will use these new understandings and insight to strategically develop a plan for year two Implementation Grant activities with parents during school year 2000-01. For more information, contact Bethney DeView (Grant Elementary School) at (619)293-4420.</p>	<p>development and support of the school team for planning and organizing the site parent involvement program</p>	<p>grades K-6</p>
<p><i>Elementary Level example:</i> •Lafayette Elementary School’s 1999-00 Planning/Organizing Grant The Lafayette Elementary School Planning/Organizing Grant provided funding for further development and support of the school planning team during school year 1999-00 to: 1) improve communication with parents by establishing a parent phone bank and creating other processes and materials for publicizing and receiving information to/from parents; and 2) pilot opportunities for parents to be involved by conducting four student literacy-focused workshops for parents developed by the Parent Involvement and Support Department entitled, <i>Passport to Literacy</i>. The planning/organizing efforts will help to establish an infrastructure for parent involvement, enhance the collaboration between parents and staff members, and build the capacity of the school to involve parents in activities which support student achievement. The school planning team will use the information and experience gained from the first year’s Planning/Organizing Grant activities to apply for an Implementation Grant during school year 2000-01. For more information, contact Harriet Zale (Lafayette Elementary School) at (858)496-8160.</p>	<p>development and support of the school team for planning and organizing the site parent involvement program</p>	<p>grades K-6</p>

<i>Example of Planning/Organizing Grant Program</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>Secondary Level example: •Wangenheim Middle School’s 1999-00 Planning/Organizing Grant The Wangenheim Middle School Planning/Organizing Grant provided funding for development and support of the school planning team during school year 1999-00 to: 1) investigate and research parent involvement programs, including programs at other district schools; 2) pilot opportunities for parents to be involved in activities at the school; and 3) improve overall communication and public relations between parents and the school. A team of parents and staff gathered information and resources at the SDCS Parent Involvement Conference held on November 13, 1999, at Crawford High School. The team developed a parent library, funded a parent newsletter, and piloted activities for parents to be involved on the campus. To help with planning, Wangenheim used the SDCS Parent Involvement Department publication, <i>Teamwork Makes the Dream Work, A Staff Resource Book for Developing Home-School Partnerships</i>. The planning/organizing efforts will help to establish an infrastructure for parent involvement, enhance the collaboration between parents and staff members, and build the capacity of the school to involve parents in activities which support student achievement. The school planning team will use the information and experience gained from the first year’s Planning/Organizing Grant activities to apply for an Implementation Grant during school year 2000-01. For more information, contact Frances Fierro (Wangenheim Middle School) at (858)578-1400.</p>	<p>development and support of the school team for planning and organizing the site parent involvement program</p>	<p>grades 6-8</p>
<p>Secondary Level example: •Garfield High School’s 1999-00 Planning/Organizing Grant The Garfield High School Planning/Organizing Grant provided funding for further development and support of the school planning team during school year 1999-00 to: 1) improve communication with parents by developing and distributing a parent newsletter and creating other materials for publicizing and receiving information to/from parents; and 2) pilot opportunities for parents to be involved by conducting five parent/student/staff activities, three of which were workshops focusing on student literacy. The planning/organizing efforts will help to establish an infrastructure for parent involvement, enhance the collaboration between parents and staff members, and build the capacity of the school to involve parents in activities which support student achievement. The school planning team will use the information and experience gained from the first year’s Planning/Organizing Grant activities to apply for an Implementation Grant during school year 2000-01. For more information, contact Melody McCarthy (Garfield High School) at (619)525-2059.</p>	<p>development and support of the school team for planning and organizing the site parent involvement program</p>	<p>grades 9-12</p>

IDEA BANK

Programs and Resources for Parent Involvement Matching Grants

II. IMPLEMENTATION GRANTS

A. LITERACY-BASED PROGRAMS AND TRAINING Materials Offered by the Parent Involvement Department

<i>Program / Training</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>•Passport to Literacy [Spanish and English] NEW! <i>Passport to Literacy</i>, developed by the Parent Involvement and Support Department, is a series of four workshops which take parents and children on a “trip” through the world of literacy. Supporting the literacy approaches of the Institute for Learning (Read Aloud, Word Study, Modeled Writing, and Shared Writing), families will have fun traveling through the literary genres of Folktales, Family Stories, and Poetry led by trained site staff, acting as “tour guides.” After visiting the land of reading, writing, listening and speaking (with activities based on the district’s Language Arts Standards), parents and children receive stamps of accomplishment in their “Literacy Passports.”</p> <p>The entire program comes “trip ready” in a “suitcase” packed with eight books, lesson plans, posters, and blackline masters for handouts and transparencies. Workshop handouts include the booklets entitled, <i>Home Learning Activities for Families</i>, which are free to schools (SDCS stock item). Each “leg of the trip” will end with travel tips and “souvenirs” for bringing literacy strategies home.</p> <p>For more information or to order the program, contact Bea Fernández (Parent Involvement Department) at (619)725-5608; or Melissa Whipple (Parent Involvement Department) at (619)725-5610.</p>	series of 4 workshop sessions	grades K-6

<i>Program / Training</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>•Literacy Survival Kit for Parents and Teens: Dynamic Mini Study Skills for Creating Strategic Learners [Spanish and English] NEW! <i>Literacy Survival Kit for Parents and Teens: Dynamic Mini Study Skills for Creating Strategic Learners</i>, developed by the Parent Involvement and Support Department, includes all information and materials needed to conduct trainings for secondary school parents and students. The workshops focus on the following two concepts:</p> <ol style="list-style-type: none"> 1. <u>Using Reading Response Journals with Fiction</u>--Introduces parents and students to using a Reading Response Journal as a tool for connecting reading, writing, listening and speaking by responding to a shared piece of <u>fiction</u>. The Reading Response Journal is a dynamic study tool that offers students and parents a place to record and share personal reactions, analyze characters' behaviors and choices, and observe author's techniques and styles. 2. <u>Using Graphic Organizers with Nonfiction</u>--A successful student is a strategic learner: a student who engages in a variety of self-regulated strategies (behaviors) which help him or her to learn more effectively. Low achievers do not use these strategies nearly as often as successful students. This workshop is designed to help students and parents learn about these strategies, including specific ways to take advantage of them. For example, successful students find ways to rearrange instructional material to improve their learning. A graphic organizer is one study tool students can use to transform and reorganize information from nonfiction texts in order to make it their own, a big step in becoming a strategic learner. <p>For more information or to order the program, contact Melissa Whipple (Parent Involvement Department) at (619)725-5610.</p>	<p>series of 2 workshop sessions</p>	<p>grades 6-12</p>
<p>•Family Reading [Spanish and English] <i>Family Reading</i> is an interactive family literacy workshop series which supports the “read aloud” and “shared reading” components of the district’s Institute for Learning literacy framework. It consists of a series of workshop choices (ten different lessons for primary and five for upper grades) that may be selected (in any order) and presented by site staff. <i>Family Reading</i> workshops teach parents how to model the use of effective reading strategies while reading with their children. Site facilitators are trained by the Parent Involvement and Support Department staff, who in turn offer workshops for families. Lessons, supplemental materials, and a lending library of multicultural book sets are available in English and Spanish (and several other languages) from the Parent Involvement and Support Department. Currently, over 650 district staff at over 120 school sites have received this training. For more information, including names of site staff who have previously attended trainings, contact Melissa Whipple (Parent Involvement Department) at (619)725-5610.</p>	<p>series of 3-4 workshop sessions</p>	<p>grades K-3 and 4-6</p>

<i>Program / Training</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>•Family Language Arts [Spanish and English] <i>Family Language Arts</i> is an interactive family literacy workshop created by the Parent Involvement and Support Department that involves parents and children in fun, hands-on activities (centers) that integrate reading, writing, listening, and speaking. This workshop trains site facilitators, who in turn offer workshops for families. Activities support the “read aloud,” “shared reading,” and “shared writing” components of the Institute for Learning literacy framework as well as oral language development, developmental learning, and critical thinking skills. Materials and a lending library of book sets (in English and Spanish) are available from the Parent Involvement and Support Department. Currently, over 250 district staff at 90 school sites have received this training. For more information, including names of site staff who have previously attended this training, contact Melissa Whipple (Parent Involvement Department) at (619) 725-5610.</p>	<p>series of 3 workshop sessions</p>	<p>grades K-3 (format and content can be adapted for grades 4-6)</p>
<p>•Family Kindergarten [Spanish and English] <i>Family Kindergarten</i> is an interactive family literacy program, consisting of a series of workshops conducted by site staff, which involves parents and children in fun activities that include homework, reading readiness, language development, and mathematics. The goal of these workshops is to increase parent participation in the education of their children. A Teacher’s Guide is available in English and Spanish. To receive the “Family Kindergarten” Teacher’s Guide, use the attached Idea Bank Order Form, or contact Doug Neel (Parent Involvement Department) at (619) 725-5615.</p>	<p>series of 4 workshop sessions</p>	<p>Kindergarten</p>
<p>•“Paired Reading” Literacy Workshops The <i>Paired Reading</i> workshop information packet provides an overview and process for training parents in this simple, effective technique to increase the reading skills of their children. Research studies consistently show very significant gains for comprehension, word accuracy, and attitudes about reading when paired reading is practiced by parents and children. The technique allows less able readers, of any age, to enthusiastically move from supportive (reading with a parent) to independent reading over a relatively short period of time. To receive the “Paired Reading” workshop information packet, use the attached Idea Bank Order Form, or contact Doug Neel (Parent Involvement and Department) at (619) 725-5615.</p>	<p>series of workshop sessions</p>	<p>grades 2-6 (strategies can be adapted for secondary level)</p>

<i>Program / Training</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>•The DePortola Middle School “Literacy Fair” <i>The De Portola Literacy Fair</i> is designed to encourage parents and students to read and work together as partners by creating a special project based on a book. Additionally, parent and student teams experience and reflect on what it takes to meet a part of the district’s grade-level academic performance standards. To receive the De Portola “Literacy Fair” workshop information packet, use the attached Idea Bank Order Form, or contact Doug Neel (Parent Involvement Department) at (619)725-5615.</p>	<p>one-time event</p>	<p>grades 6-8 (format and content can be adapted for grades 9-12)</p>
<p>•MegaSkills Parent Workshops [Spanish and English] <i>MegaSkills</i> are the qualities, skills, and attitudes needed for success in school and beyond. The eleven MegaSkills (Confidence, Motivation, Effort, Responsibility, Initiative, Perseverance, Caring, Teamwork, Common Sense, Problem Solving and Focus) are based on the book <u>MegaSkills</u>, written by Dr. Dorothy Rich, founder of The Home and School Institute. Site facilitators are trained by Parent Involvement and Support Department staff, who in turn offer a series of six to twelve workshops for families.</p> <p>The twelve workshops include whole group and small group interaction, and Home Learning Activities which are basic to this program. The activities reinforce and extend what children learn in school. Handouts are available in English and Spanish for grades Pre/K-12; and in Cambodian, Lao, Vietnamese, and Somali for grades K-6. Lessons can easily be adapted to include a literacy component to support the Institute for Learning literary approaches. For more information, contact Bea Fernández (Parent Involvement Department) at (619)725-5608.</p>	<p>series of 12 workshop sessions (minimum of 6 sessions)</p>	<p>grades Pre/K-12</p>

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Programs and Resources for Parent Involvement Matching Grants

II. IMPLEMENTATION GRANTS

B. COMMERCIAL PROGRAMS/KITS AVAILABLE TO DEVELOP WORKSHOPS AND TRAININGS FOR PARENTS

The following materials, available commercially, have been reviewed by the Parent Involvement and Support Department and are suitable for use with parents to support the district's literacy framework. While some of these programs may use a different vocabulary, they are sufficiently aligned with the framework to be useful for helping parents to support the district's literacy program.

If you wish to preview these materials prior to purchasing, contact Doug Neel at the Parent Involvement and Support Department, (619)725-5615. Please note that the cost indicated is approximate. It may be necessary to purchase supplemental and/or additional consumable materials, based on your school's needs. Please check with the publisher at the listed phone number prior to developing your budget for these materials.

<i>Program / Kit</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>•Make Parents Your Partners in Literacy <i>Make Parents Your Partners in Literacy</i> is a program designed as a series of three 90 minute workshops to show school staff how to help parents become involved in developing their children's literacy skills. The three topics covered are: Parents as Tutors, Strategies for Sharing Books, and a Plan of Action and Resources for Parents. Included in the program are three videos, books, and three cassettes. The cost of the program is \$269. For further information or to order the program, call (800) 925-7853.</p>	<p>series of 3 workshop sessions to train <u>school staff</u></p>	<p>grades K-8</p>
<p>•Partners in Print [Spanish and English] <i>Partners in Print</i> offers ten core workshops inviting parents and children to travel through four hands-on learning stations that help develop literacy skills. Each station is described in detail, including background information, modeling, activities, and a materials list. The presenters program includes two videos, home activity sheets, posters, and transparencies. The cost of the program is \$350. Additional support materials may be purchased. For further information or to order the program, call (800)444-4287.</p>	<p>series of 10 workshop sessions</p>	<p>grades K-2</p>

<i>Program / Kit</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>•Reading Starts With Us <i>Reading Starts With Us</i> is a family literacy program designed for parents of children in early elementary school. This kit contains all materials needed for planning and conducting a series of workshop trainings for parents of students in grades K-3. Included are six sets of books (ten books each) for implementing separate workshops focusing on each of the following genre: folktale, concept book, realistic fiction, nonfiction, wordless book, and poetry. Included also are an administrator’s guide, planning and organizing guide, parent reading materials, and reproducible workshop handouts. The cost of the program is \$250. For further information or to order the program, call (800)724-6527.</p>	series of 6 workshop sessions	grades K-3
<p>•Families and Schools Together (FAST) <i>Families and Schools Together</i> is a program which presents strategies that when used by parents and teachers help to improve students’ achievement in school. The FAST program is divided into four areas that contribute to a learner’s success: Establishing Learning Rituals in the Home; Motivating Your Student; Providing Learning Assistance in the Home; and Monitoring Your Student’s Educational Progress. These four “modules” are subdivided into short sections that can be used as topics of discussion for parent groups. For further information or to order the program, call (303)651-2829.</p>	ongoing or series of workshop sessions	grades K-12
<p>•Parents Growing Together (PGT) [Spanish and English] <i>Parents Growing Together</i> is a series of nine weekly developmentally-based parenting classes conducted by site facilitators. Topics covered include child development, parent-child communication, problem solving, guiding and supporting children’s school progress, and utilizing community resources. After site facilitators receive PGT training, materials in English and Spanish are free to schools wishing to conduct PGT workshops for parents. For more information, contact Melissa Whipple (Parent Involvement Department) at (619)725-5610, or Bea Fernández (Parent Involvement Department) at (619)725-5608.</p>	series of 9 workshop sessions	grades K-6
<p>•Active Parenting [Spanish and English] <i>Active Parenting</i> is a video-based series of six weekly parenting skills workshops conducted by site facilitators. The workshops are designed to help parents improve their parenting skills and learn how to nurture success-building qualities in their children. By viewing the sketches presented in the videos and interacting with workshop participants, parents gain a better understanding of their role in their children’s education and learn how to create a home environment that supports student learning and improves student literacy skills. For more information, contact Maria Moore (Parent Involvement Department) at (619)527-9435.</p>	series of 6 workshop sessions	grades K-6 and 7-12

<i>Program / Kit</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>•Parenting Your Teenager [Spanish and English] <i>Parenting Your Teenager</i>, is a practical common sense program that helps parents face the difficult task of raising loving and responsible teenagers. It is offered to parents by site staff as a series of four 2-hour workshops. Trainers learn how to conduct workshops for parents who in turn learn skills to handle the physical, mental, and emotional turbulence caused by puberty. Materials may be ordered in English and Spanish from the Family and Relationship Center in La Jolla. For more information, contact Dr. Tom Baker (Family and Relationship Center) at (858)454-9787.</p>	<p>series of 4 workshop sessions</p>	<p>grades 6-12</p>
<p>•Motivating Your Child for School Success [Spanish and English] <i>Motivating Your Child for School Success</i> is an activity-filled program for parents that teaches strategies for motivating children to succeed and excel in school. Parents learn why high expectations foster academic success, how to encourage reading and writing at home, how to help children develop good homework habits, and how to prepare for parent-teacher conferences in order to be equal partners with their children's teachers. Materials may be ordered in English and Spanish from the Family and Relationship Center in La Jolla. For more information, contact Dr. Tom Baker (Family and Relationship Center) at (858)454-9787.</p>	<p>series of workshop sessions</p>	<p>grades K-8</p>

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Programs and Resources for Parent Involvement Matching Grants

II. IMPLEMENTATION GRANTS

C. COMMUNITY-BASED ORGANIZATIONS OFFERING PROGRAMS AND TRAININGS FOR PARENTS

Programs Developed by Community-Based Organizations to Train Parents and Site Staff

Organization and Program / Training

Parent Institute for Quality Education

Program Description:

Parent Institute for Quality Education is a nine-week parent involvement program, consisting of a series of workshops for parents covering issues related to their children's success in school. The goal of these workshops is to increase parent participation in the education of their children. Some of the topics included are:

- Discipline
- Communication
- How the school system functions
- College and career planning
- Home and school collaboration
- Child development
- Prevention of drugs and gangs
- Avoiding negative influences
- Motivation and Self-Esteem
- Obstacles our children face

Parent Institute workshops are conducted in the native languages of the parents. Parent Institute organizes a massive recruitment effort before and during the workshops. More than 85% of parents who start the program graduate from it nine weeks later. Workshops are designed to address the needs of parents with children from Kindergarten through 12th grade. The program receives matching funds from private foundations and corporations.

Contact Person: Carmen Russian, Executive Director, Parent Institute for Quality Education, 4010 Morena Boulevard, Suite #200, San Diego, CA, 92117. Telephone: (858)483-4730 / Fax: (858)483-4510.

Please Note: Schools may wish to partner with other community-based organizations not listed here. However, if the school decides to enlist the assistance of an outside agency or community-based organization to conduct activities with parents, the Parent Involvement Matching Grant application must describe how these activities will be linked to student achievement in the classroom and supported/followed up by school staff and parents.

Organization and Program / Training

Center for Parent Involvement in Education (CPIE)

•Parent Education for Student Success

Program Description: Parent Education for Student Success is a series conducted by CPIE which provides parents instruction on how to prepare their children for higher academic achievement. The specific objectives of these seven-weekly workshops are to support the district's literacy framework and to improve the academic achievement of **African American children** and other children of low income families by more effectively involving their parents in the education process. The workshop topics include: rights and responsibilities of parents; how to support your child's literacy development at home; building your child's self-esteem; parents, students and teachers as learning partners; understanding child development and peer pressure; and networking for success.

Format: Series of seven workshops for grades K-12.

•Parent Leadership Training

Program Description: The focus of the Parent Leadership Training component is to identify and train parents who are willing to take leadership roles. Parents will receive training in communication, team building and interpersonal relations, site-based governance, education policy, organizing and program development. Parents also learn how to access community resources and how to offer support to other parents and the schools while promoting excellence in education. Parents receiving this training will have participated in other CPIE programs.

Format: Ongoing series of activities for grades K-12.

•Operation Doorstep - Strategies for Effective Parent Recruitment

Program Description: Operation Doorstep is an outreach activity designed to activate and encourage parents to participate in their children's education. The campaign mobilizes and trains parents, community and school volunteers to go door to door to contact parents in a participating school area. These visits will inform parents about parent involvement programs offered at the school, along with providing registration forms to recruit parents to participate in the program.

Format: Saturday morning activity for grades K-12.

Contact Person: Maisha Kudumu at Telephone: (619)264-8828 / Fax: (619)264-8827.

Please Note: Schools may wish to partner with other community-based organizations not listed here. However, if the school decides to enlist the assistance of an outside agency or community-based organization to conduct activities with parents, the Parent Involvement Matching Grant application must describe how these activities will be linked to student achievement in the classroom and supported/followed up by school staff and parents.

Organization and Program / Training

Union of Pan Asian Communities (UPAC)

•Asian/Pacific Islander Parent Involvement Workshops

Program Description: The program provides a comprehensive, multi-lingual, culturally sensitive parenting education/support curriculum. Program includes recruitment, follow-up, and implementation of workshop sessions focusing on supporting parents in relation to student achievement. Workshop topics include: an introduction to parenting; discipline; overview of U.S. school systems; parenting skills; parent rights and responsibilities; family reading; and youth issues (alcohol and drugs, gangs, self-esteem, cultural identity, etc.).

Format: Parent Coordinators conduct 8-12 sessions per site. Depending on parent needs, additional workshops may be added for further exploration and education. Follow-up, advocacy, and ombudsmanship are also provided to parents. Language capabilities include Filipino, Lao, Hmong, Vietnamese, and Pacific Islander.

Also available: Cultural Competence in Asian and Pacific Islander Communities; and Violence Prevention. Length of workshop may vary depending on site needs.

•Partnership Programs

Program Description: UPAC participates in several collaborative partnerships with other community-based organizations and schools. If you are interested in the following programs and wish to discuss your school's participation, please call the contact person.

•Parent Alliance for School Standards (PASS)

The PASS program helps parents understand curriculum standards and how to become advocates for their children.

•Home-School Partnership

This project works with target schools to increase parent involvement with emphasis on high expectations, high content, and high support for students through a coordinated effort.

•FAST

FAST is a collaborative prevention project for elementary school children and families who may be at risk for school failure, juvenile delinquency, or substance abuse in adolescence.

Contact Person: Arlene Buhain at Telephone: (619)232-6454 / Fax: (619)235-9002.

Please Note: Schools may wish to partner with other community-based organizations not listed here. However, if the school decides to enlist the assistance of an outside agency or community-based organization to conduct activities with parents, the Parent Involvement Matching Grant application must describe how these activities will be linked to student achievement in the classroom and supported/followed up by school staff and parents.

IDEA BANK

Programs and Resources for Parent Involvement Matching Grants

II. IMPLEMENTATION GRANTS

D. EXAMPLES OF SUCCESSFUL IMPLEMENTATION GRANTS AT DISTRICT SCHOOLS

<i>Example of Implementation Grant Program</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p><i>Elementary Level example:</i> •Ericson Elementary School’s 1999-00 Implementation Grant Ericson Elementary School received an Implementation Grant to host four Family Nights: Primary Grade Literacy, Upper Grade Literacy, Primary Grade <i>Family Math</i>, and Upper Grade <i>Family Math</i>. The Family Night events were an expanded component of the academic program and were linked to the total parent involvement program at Ericson. Funding was used to purchase one book for each family to help build home libraries, purchase small prizes and gift certificates as incentives, and purchase supplies to produce the learning activities. The school staff and parents formed two teams, one for primary grades and one for upper grades. Extensive outreach efforts were conducted to inform families about the Literacy Nights (classroom incentives, flyers, newsletter advertisements, and teacher conversations with parents). Over 200 parents attended the first night. Both evenings produced substantial increase in parent’s attendance compared to last year’s activities (an increase of 60% for primary grades and 32% for upper grades). The teachers designed their own presentations but used the <i>Passport to Literacy</i> workshop kit, produced by the Parent Involvement Department, as a foundation. To assess the effectiveness of the school’s communication and outreach efforts to inform parents of the workshops, the teams developed questionnaires that asked parents about Ericson’s recruitment strategies. Parents who did not attend the activities were also contacted to better determine what kept them from attending. For more information, contact Linette daRosa (Ericson Elementary School) at (858)271-0505.</p>	multiple series of workshop sessions, (including extensive outreach to recruit parent participants)	grades K-5

<i>Example of Implementation Grant Program</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>Elementary Level example: •Hamilton Elementary School’s 1999-00 Implementation Grant The Hamilton Elementary School Implementation Grant provided funding for the development and maintenance of a school-wide check-out program to provide parents with “hands-on / family friendly” home learning materials (Literacy Bags) to support student literacy and classroom achievement in Language Arts. The canvas bags each contain two books, a puppet, flashcards, a clipboard with reading and handwriting worksheets, and some common school supplies. Five different Literacy Bags (each with different materials/activities) are now available for each grade level in five different home languages. Parents receive training (in English and Spanish) in how to use the materials to support literacy and develop oral communication skills with their children. After practicing specific skills and strategies at home with their children, many parents have gained confidence and are now eager to participate in other parent activities at the school focusing on student achievement. For more information, contact Carrie Peery or Vera Romero (Hamilton Elementary School) at (619)262-2483.</p>	<p>program to provide “hands-on” home learning materials for check-out by parents</p>	<p>grades K-5</p>
<p>Elementary Level example: •Jefferson Elementary School’s 1999-00 Implementation Grant Jefferson Elementary’s Implementation Grant helped to provide funding to support a series of parent workshops conducted by the Parent Institute for Quality Education, a community-based organization which has trained parents in many district schools. As a necessary component of the plan to enlist an outside agency or community-based organization in the training of site parents, the school developed and implemented strategies to provide teacher support and follow up to the workshops, linking the Parent Institute activities to student achievement in the classroom. The Parent Institute held an overview session to introduce the topics and information to staff. School staff followed-up the Parent Institute workshops by familiarizing participating parents with the district Language Arts Standards and providing parents with a summary of the standards for each grade level. At the conclusion of the nine week program, the school’s Parent Involvement Liaison formally met with parents to discuss the information presented and discuss ways of applying the new strategies learned. A focus group of parents was convened to review the extensive evaluation data collected and plan future meetings and activities. Skills taught in the Parent Institute workshops will become topics for discussion in the school’s Parent Center, and monthly meetings will be held with parents to further reinforce learnings from the Parent Institute program. For more information, contact Bonny Russell (Jefferson Elementary School) at (619)293-4406.</p>	<p>series of workshop sessions conducted by a community-based organization (including extensive support and follow-up by teachers and school staff)</p>	<p>grades K-5</p>

<i>Example of Implementation Grant Program</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>Elementary Level example: •Penn Elementary School’s 1999-00 Implementation Grant The Penn Elementary School Implementation Grant helped to provide funding for a comprehensive parent training program to support student academic achievement. The program was designed collaboratively by the parents and staff of the school’s Matching Grant planning team. During 1999-00 the school: 1) conducted a series of workshops for parents developed by the Family and Relationship Center entitled, <i>Motivating Your Child for School Success</i>; and 2) conducted four student-literacy workshops for parents developed by the SDCS Parent Involvement and Support Department entitled, <i>Passport to Literacy</i>. An extensive effort was made to recruit parent participants for the workshops. Parents phoned other parents to extend invitations to attend the workshops, and participating parents were rewarded with donated books and other prizes during the workshops. In addition, teachers and the principal targeted the parents of low achieving students to offer these parents extra support and encouragement to attend the sessions. For more information, contact Janice Roudebush (Penn Elementary School) at (619)479-5638.</p>	<p>multiple series of workshop sessions, (including extensive outreach to recruit parent participants)</p>	<p>grades K-6</p>
<p>Elementary Level example: •Rosa Parks Elementary School’s 1999-00 Implementation Grant Rosa Parks Elementary received funds for an Implementation Grant to continue and expand its comprehensive approach to parent involvement, which includes many different activities and training opportunities to help parents support learning in the classroom and increase the achievement of their children. The proposal to receive a Matching Grant was an outgrowth of a collaborative focus at the school to align the efforts of teachers, parents and the community to strengthen family involvement and support for the academic program. Teachers facilitated parent workshops for each grade level (K-5) to increase parents’ understanding of the academic program, explaining grade level standards with specific examples of classroom applications. Additional workshops for each grade level provided parents with training and opportunities to practice tutoring with students, receive feedback from teachers, and make materials for practice at home. Videotapes of parents demonstrating <i>read aloud</i> strategies, tutoring in reading and comprehension, and practicing other literacy activities at home were produced and shared with parents. In addition, regular newsletters to parents emphasized family involvement and included activities to support literacy at home. For more information, contact Emilee Watts or Rosario Iannacone (Rosa Parks Elementary School) at (619)282-6803.</p>	<p>multiple series of workshop sessions and activities</p>	<p>grades K-5</p>

<i>Example of Implementation Grant Program</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>Secondary Level example: •Mann Middle School’s 1999-00 Implementation Grant Mann Middle School received an Implementation Grant to strengthen communication with parents and provide activities designed to increase parents’ understanding of the district’s literacy program and assist parents to support student achievement. Funding is being used to: 1) improve overall communication with parents, provide parents with information related to parent support for achievement, and publicize parent activities/events through the development and mailing of newsletters and announcements to parents; 2) conduct literacy-focused parent workshops as a part of Back to School Night; and 3) conduct the school’s third annual Family Literacy Night, during which parents, students, and staff participate together in a variety of activities in the library and throughout the school to experience and learn about available resources at the school related to increasing the literacy of students. Family Literacy Night activities included: a library scavenger hunt, creating book marks, attending a Scholastic book fair, listening to read-aloud sessions conducted by the principal and vice principal, watching students demonstrate how to take an Accelerated Reader test, and ending the evening by raffling off 25 dictionaries. For more information, contact June Cantwell (Mann Middle School) at (619)479-5638. To receive the Horace Mann “Family Literacy Night” workshop information packet, use the attached Idea Bank Order Form, or contact Doug Neel (Parent Involvement and Support Department) at (619)725-5615.</p>	<p>efforts to strengthen interactions with parents; conduct workshop sessions and events</p>	<p>grades 6-8 (format and content of Family Literacy Night event can be adapted for grades 9-12)</p>
<p>Secondary Level example: •Kroc Middle School’s 1999-00 Implementation Grant Kroc Middle School received an Implementation Grant to improve the quality and quantity of their parent informational sessions and workshops. The goals of the multi-faceted proposal were to: 1) promote collaboration on the grant’s school planning team between the active parent committees and parent support organizations (including the Parent Alliance for School Success (PASS) Program, funded by the Edna McConnell Clark Foundation) currently existing on campus; and 2) conduct activities to help parents to more effectively support student achievement and empower parents to become advocates for their children’s learning. Based upon the results of a parent survey, a comprehensive array of monthly workshops were planned and implemented to address parent needs, including topics related to: homework; test taking skills; grade level standards and portfolios; the district literacy program; study skills; student self esteem/academic motivation; and college entrance information. To better meet the needs of the school’s non-resident parents, workshops were also conducted in neighborhoods where these parents reside. Oral presentations and extensive written materials were translated into Spanish. In addition, Parent Involvement Coordinators and Volunteer Liaisons from the north Clairemont area elementary schools planned and implemented several workshops together and made a special effort to reach out to welcome parents of incoming sixth graders to the Kroc campus. For more information, contact Wilma Kozai (Kroc Middle School) at (858)496-8150.</p>	<p>multiple series of workshop sessions, events, and activities (including extensive outreach to recruit parent participants)</p>	<p>grades 6-8</p>

<i>Example of Implementation Grant Program</i>	<i>Format</i>	<i>For Parents of Students in Grade Levels</i>
<p>Secondary Level example: •Memorial Academy’s 1999-00 Implementation Grant Memorial Academy’s Implementation Grant enabled the school to fund the new <i>Middle School Family Math Program</i> in three sets of six-week workshop sessions. Based on the expressed needs of parents and the School Site Council (SSC), the school team designed a Family Math workshop program to help parents support student achievement in math. The activities with parents were enthusiastically conducted by classroom teachers (thirteen teachers helped to facilitate the workshop series). The teachers formed two teams which met monthly to plan curricular activities for the weekly workshops and make progress reports to and receive advice from the SSC. Workshop sessions were interactive opportunities for parents, students, and teachers to have fun together while exploring applications and strategies for everyday use of math. The sessions were presented for two hours one evening each week for six consecutive weeks. All participants completed a <i>Family Math</i> portfolio with work samples and a reflective journal book. “Homework” was assigned in the form of math games or activities designed to extend the learning experience and promote mathematical discussion between parents and children. Extensive evaluations, including written perceptions of the program, demonstrated the program’s positive impact in involving families to support academic achievement, while effectively building relationships between parents and teachers. For more information, contact Luz Chung (Memorial Academy) at (619)525-7400.</p>	<p>multiple series of workshop sessions (including extensive outreach to recruit parent participants)</p>	<p>grades 7-9</p>
<p>Secondary Level example: •O’Farrell Community School’s 1999-00 Implementation Grant The O’Farrell Community School Implementation Grant activities were developed as a result of the coordinated planning efforts of parents and staff members serving on the school’s Parent Task Force Committee, Site Development Committee, Community Council, School Site Council, and English Learner Advisory Committee. The grant helped to provide funding for a diverse series of parent training programs and events to support student academic achievement and literacy. During 1999-00, the school used grant funds to: 1) conduct three workshops (two sessions each) for parents and students focusing on literacy and support for academic achievement developed by the SDCS Parent Involvement and Support Department entitled, “Literacy Survival Kit for Parents and Teens: Dynamic Mini Study Skills for Creating Strategic Learners”; and 2) conduct three Storytelling Nights, during which parents and students came together to participate in the magic of verbal storytelling. In addition to these activities funded by the grant, other programs and activities for parents which focus on literacy and academic success included: After School Book Club, Parent-to-Parent Training in Parenting Skills, Parent/Student Computer Classes, and Achievement Summit for Parents. An extensive effort was made to recruit parent participants for the workshops and activities (including parents phoning other parents to extend invitations to participate). For more information, contact Pat Vacio (O’Farrell Community School) at (619)263-3009.</p>	<p>multiple series of workshop sessions, events, and activities (including extensive outreach to recruit parent participants)</p>	<p>grades 6-8</p>

IDEA BANK

Programs and Resources for Parent Involvement Matching Grants

***III. MATCHING GRANT INFORMATION / ASSISTANCE
AND ADDITIONAL RESOURCES / MATERIALS***
Available from SDCS Parent Involvement and Support Department

<i>Information / Resource / Material</i>	<i>Format</i>	<i>For Staff and Parents of Students in Grade Levels</i>
<p>•Parent Involvement Matching Grants INFORMATION / ASSISTANCE The Parent Involvement and Support Department will provide information to principals, school staff, parents, and school planning teams about effective parent involvement programs, services, and strategies; in addition to providing ongoing technical assistance for organizing and applying for Parent Involvement Matching Grants.</p> <p>Please contact Doug Neel, (Parent Involvement Department) at (619)725-5615.</p>	<p>ongoing information and assistance for <u>site administrators</u>, <u>school staff</u>, <u>parents</u>, and <u>school planning teams</u></p>	<p>grades K-12</p>
<p>•Parent Involvement and Support Department / Partnerships in Education Department TRAINING / INFORMATION SESSIONS Key components from the workshop - <i>“Involving the Uninvolved: Increasing Parent Involvement in the School, Classroom and at Home”</i> - will be presented for Parent Involvement Liaisons at six meetings scheduled throughout the school year which will be held at Birney Elementary School (refer to Districtwide Listing of Professional Development Offerings). For more information, dates, and times, contact Melissa Whipple (Parent Involvement Department) at (619)725-5610 or Ellen Tiffany (Partnerships in Education Department) at (619)725-5594.</p>	<p>training and overview of resources for <u>Parent Involvement Liaisons</u></p>	<p>grades K-12</p>

<i>Information / Resource / Material</i>	<i>Format</i>	<i>For Staff and Parents of Students in Grade Levels</i>
<p>•<u>Teamwork Makes the Dream Work: A Staff Resource Book for Developing Home-School Partnerships</u> <i>Teamwork Makes the Dream Work</i> is a comprehensive staff resource book developed by the Parent Involvement and Support Department of SDCS. This eight-part notebook contains valuable, step-by-step information on strengthening partnerships with families: assessing needs, building staff capacity, effective schoolwide practices, and special strategies for involving middle and high school families. Includes blackline masters (English and Spanish) contained in <i>Teacher Tools</i> (see following description). This notebook is a “must” for all school sites. (Note: All sites have received 3-4 copies of this resource book . Please check with site administrators, parent coordinators, and governance team chairs)</p>	<p>manual for <u>staff members and school planning teams</u></p>	<p>grades K-12</p>
<p>•<u>Recruiting Families for School Events: Ten Steps for Success</u> NEW! <i>Recruiting Families for School Events: Ten Steps for Success</i>, is a guidebook designed to be used as a resource by school teams (staff, parents and community members) to conduct successful school events and activities for parents and families. Emphasizing a ten step checklist process, the strategies included are based on thirty years of research and will enable school teams to plan, organize, and recruit participants for parent/family activities more easily and with better results. The secret is to work smarter, not harder! The guide contains ideas for evaluating your parent involvement efforts, and includes a comprehensive appendix of sample forms, surveys, announcements, flyers, invitations, and certificates. The guidebook was developed by the Parent Involvement and Support Department of SDCS, and is included with the <i>Passport to Literacy Kit</i> and the <i>Literacy Survival Kit: Dynamic Mini Study Skills for Creating Strategic Learners</i>. Separate copies of the guidebook may be purchased for \$10 from the Parent Involvement and Support Department. Contact Estela Rodriguez at (619)725-5606.</p>	<p>guidebook for <u>staff members and school planning teams</u></p>	<p>grades K-12</p>
<p>•<u>Parents and Schools: Partners in Literacy (Produced by SDCS)</u> NEW! Elementary and Secondary Versions [Spanish and English] These short (11 minute) video presentations summarize for parents the five reading components of the district’s literacy framework: Read Aloud, Word Study, Shared Reading, Guided Reading, and Independent Reading. Observation and Assessment by the classroom teacher, and successful writing strategies in the classroom are also introduced. The videos stress the proven value of parent involvement to increase student literacy, and list suggested activities to promote student learning and literacy in the home. There is a \$10 fee for each video. To order the elementary or secondary videotape, contact Estela Rodriguez (Parent Involvement Department) at (619)725-5606.</p>	<p>video presentations for <u>parents</u></p>	<p>elementary level and secondary level</p>

<i>Information / Resource / Material</i>	<i>Format</i>	<i>For Staff and Parents of Students in Grade Levels</i>
<p>•Language Arts Standards Booklets: Home Learning Activities for Families [Spanish and English]</p> <p>These grade level parent booklets contain information and home learning activities which support the Language Arts Standards. They are available free of charge to schools, and may be obtained by using the district's procedure for ordering stock items.</p> <p>For ordering instructions and stock catalog numbers, please see the attached ordering information.</p>	<p>booklets for <u>parents</u></p>	<p>grades K-6 (grades 7-12 currently in development)</p>
<p>•Teacher Tools</p> <p><i>Teacher Tools</i> is a series of four different packets of information that combine practical ideas, strategies, and blackline masters designed to assist elementary and secondary teachers as they work with parents to support student learning. Each issue is organized around a key component for strengthening the home-school partnership, including: conducting effective parent-teacher conferences; improving homework habits; supporting literacy at home; and creating a family-friendly classroom. Attachments which are designed for use by parents or students are available in English, Spanish, Cambodian, Hmong, Lao, and Vietnamese. Blackline masters (English and Spanish) contained in <i>Teacher Tools</i> are also included in <u>Teamwork Makes the Dream Work: A Staff Resource Book for Developing Home-School Partnerships</u> (listed previously).</p> <p>To receive Teacher Tools, contact Sheri Humerickhouse (Parent Involvement Department) at (619)725-5612.</p>	<p>information packets for <u>staff members</u></p>	<p>grades K-12</p>
<p>•Home Learning Calendars [Spanish, English, Cambodian, Hmong, Lao, Vietnamese]</p> <p>These monthly calendars are designed to support the language arts standards at the primary and intermediate levels by integrating activities that build reading, writing, listening, and speaking skills. Self-esteem building activities, multicultural events, as well as some practical homework reminders for parents are also included. School staff are encouraged to duplicate the calendars (black-line masters are provided) and distribute them to families as part of a schoolwide effort.</p> <p>For more information, contact Sheri Humerickhouse (Parent Involvement Department) at (619)725-5612.</p>	<p>information for <u>parents</u></p>	<p>grades K-6 and 7-8</p>

<i>Information / Resource / Material</i>	<i>Format</i>	<i>For Staff and Parents of Students in Grade Levels</i>
<p>•“The Best Back-to-School Night Ever” [Spanish and English] <i>The Best Back-to-School Night Ever</i> workshop information packet shows participants how to make the best use of this traditional event to establish powerful and positive relationships. Participants learn new and exciting ways of approaching Back-to-School Night, with a strong connection to promoting schoolwide literacy and improving student achievement. To receive “The Best Back to School Night Ever” workshop information packet use the attached Idea Bank Order Form, or contact Doug Neel (Parent Involvement Department) at (619) 725-5615.</p>	<p>workshop information packet for <u>staff members and school planning teams</u></p>	<p>grades K-6 (format and content can be adapted for grades 7-8)</p>
<p>•<u>Childcare for All Seasons: Literacy-Based Activities (for children 4 to 8 years of age)</u> NEW! This guidebook is designed to provide staff members and parent volunteers in charge of childcare during parent events with fun, meaningful, literacy-based activities for children ages 4 through 8 years of age. Seasonal “read-aloud” book lists with related activities are included for each month of the year, and many of the books and activities can be used at any time of the year. Most books listed are readily available at the school site or the district’s Instructional Media Center (IMC). All related activities are designed to complement or extend the understanding of the books in each section. The guidebook was developed by the Parent Involvement and Support Department of SDCS, and is included with the <i>Passport to Literacy Kit</i> and the <i>Literacy Survival Kit: Dynamic Mini Study Skills for Creating Strategic Learners</i>. Separate copies of the guidebook may be purchased for \$15 from the Parent Involvement and Support Department. Contact Estela Rodriguez at (619)725-5606.</p>	<p>guidebook for <u>staff members, parent volunteers, and school planning teams</u></p>	<p>Pre-K and elementary levels</p>
<p>•Community Based English Tutoring (CBET) Program San Diego City Schools in conjunction with the San Diego Community College Continuing Education Centers operates CBET, which provides free adult English language instruction and literacy tutoring strategies to parents and community members who pledge to provide English language tutoring services to California K-12 children with limited English proficiency. <i>Some district schools have incorporated this CBET tutoring component into their proposal to receive SDCS Parent Involvement Matching Grant funds.</i> The CBET program is state funded and is currently offered at twenty-four elementary schools and one secondary school within San Diego City Schools. Participating schools receive \$5,000 to purchase library books, and are provided with instructional materials and support services such as childcare, professional development, and recruitment. If your school is interested in participating in the CBET program, contact Chris Gomen (Parent Involvement Department) at (619) 725-5617.</p>	<p>open enrollment adult English classes and on-site tutoring with students</p>	<p>grades K-12</p>

Idea Bank Order Form for "No Charge" Materials

Check off items you would like sent, and mail to:

Parent Involvement Department
Education Center
Room 3126 Attn.: Doug Neel
or call (619) 725-5615

Packets

- Paired Reading
- Horace Mann Family Literacy Night
- De Portola Literacy Fair
- Family Kindergarten
- The Best-Back-to-School-Night Ever!

Name _____ Title _____
School _____ Phone () _____
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