



ADMINISTRATIVE PROCEDURE

SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 4181

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CATEGORY: **Instruction, Curriculum Design**

EFFECTIVE: **9-03-74**

SUBJECT: **Administratively Oriented Athletics Problems**

REVISED: **11-08-2002**

A. PURPOSE AND SCOPE

1. To outline procedures for resolving problems in the athletics program requiring administrative (division office) consideration. (**Examples:** School believes it is dangerous to play a game at site indicated on the schedule [after schedule has been approved by the league]); principal wishes to protest participation of a student at another school; a league wishes to express a concern; or a school wishes to file a complaint against another city high school [not a parochial school].)
2. **Related Procedure:**
Violations of athletics rules 4180

B. LEGAL AND POLICY BASIS

1. **Reference:** Board policy: F-2000, F-2350.

C. GENERAL

1. **Originating Office.** Suggestions or questions concerning this procedure should be directed to the Athletics/Physical Education Office, Institute for Learning.
2. **Any complaint to be filed against a school** in a city league (except parochial schools) shall be in writing. The problem should be outlined concisely and completely, including an explanation of attempts made to resolve the issue. Copies shall be sent to:
 - a. Athletics/Physical Education Office, Institute for Learning.
 - b. Principal of school being accused.
3. **Upon authorization of the Assistant Deputy Chancellor,** the Physical Education and Interscholastic Athletics Program Manager shall investigate the complaint and report findings to the Assistant Deputy Chancellor. Assistant Deputy Chancellor may direct the Physical Education and Interscholastic Athletics Program Manager to convene a committee hearing that the manager will chair. Membership of committee should include the following staff:
 - a. Two principals of schools not involved in the matter
 - b. Two athletic directors of schools not involved in the matter
 - c. Physical Education and Interscholastic Athletics Program Manager

4. **If committee is not convened:** A decision shall be rendered by the Assistant Deputy Chancellor.
5. **If committee is convened:** After hearing the complaint from the school bringing action and the report from the accused school, committee shall render a decision that shall be filed in writing with all participants in the hearing.
6. **Hearing committee decision** may be appealed to the Assistant Deputy Chancellor, whose decision shall be final.

D. IMPLEMENTATION (Section C.)

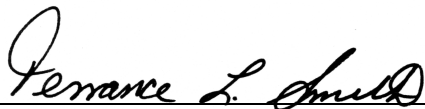
E. FORMS AND AUXILIARY REFERENCES

1. Constitution of the City Conference, CIF-San Diego Section
2. Constitution, Bylaws and Rulings of CIF-SD

F. REPORTS AND RECORDS

1. Letter from principal of school initiating accusation
2. Hearing decision. (C.5.)

G. APPROVED BY



Chief of Staff, Terrance L. Smith
For the Superintendent of Public Education