



ADMINISTRATIVE PROCEDURE

SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 6121

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CATEGORY: **Students, Admission/Withdrawal**

EFFECTIVE: **1-20-65**

SUBJECT: **Admission of Kindergarten Students to First Grade**

REVISED: **12-07-2001**

A. PURPOSE AND SCOPE

1. To outline administrative procedures governing promotion of a student from kindergarten to first grade prior to his/her reaching the age of 5 years, 9 months; and to establish guidelines which may lead to uniform interpretation of Education Code Sections 48000, 48010, and 48011.
2. **Related Procedures:**
 Classroom grouping practices and counseling procedures 6020
 Promotion/retention and placement/articulation, K-6 (elementary) 4755

B. LEGAL AND POLICY BASIS

1. **Reference.** Board policy: H-2100; Education Code Sections 48000, 48010, 48011; California Code of Regulations Section 200.
2. **Admission to First Grade.** A child in kindergarten shall be admitted to the first grade if any of the following conditions apply:
 - a. The child will be six years old on or before December 2 of the current school year (Education Code Section 48010).
 - b. A child seeking entrance from a private school kindergarten:
 - (1) Entered kindergarten during the school year in which the child had his/her fifth birthday on or before December 2 (Education Code Section 48000).
 - (2) Attended kindergarten for one year.

NOTE: The parents and school may agree that the child can be retained in kindergarten for up to one additional year.

C. GENERAL

1. **Originating Office.** Suggestions or questions concerning this procedure should be directed to the Institute for Learning.

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2. **Acceleration to First Grade. Education Code Section 48011** permits the assignment of a kindergarten student to first grade if he/she is judged by the school administration to be ready for first grade work, the parent/guardian consents, and the student is at least 5 years old.
3. **Guidelines for Considering Possible Acceleration.** Acceleration of any child at any grade level involves principal, teacher(s), and parent(s). *It is especially important that each child's academic and social level and physical development be carefully considered prior to recommending acceleration.*
4. **Responsibility.** Principal is responsible for final decision to effect acceleration of students, and for planning each step in the procedure to be carried out.
5. **Exceptional Cases/Appeal Procedure**
 - a. When parents initiate the idea of acceleration and are dissatisfied with decision at school, their recourse to appeal is through the instructional leader.
 - b. When a late enrollee qualifies for acceleration after February 1, exception to first-semester deadline may be granted to the principal by the instructional leader.

D. IMPLEMENTATION (Section C.)

E. FORMS AND AUXILIARY REFERENCES

F. REPORTS AND RECORDS

G. APPROVED BY



Chief of Staff, Terrance L. Smith
For the Superintendent of Public Education